Workflows that Work Session 1: Mindset and Workflow Analysis

Session #1: Mindset and Workflow Analysis	
BHAG: To cultivate independent learners who demonstrate confidence in troubleshooting, who are willing to seek out new information and solutions, and who lean on peers in a professional collective.	
Objective: We will determine the importance of mindset to continued professional learning. **EQ:** What is the importance of mindset to a learner? Is your mindset fixed or do you have a growth mindset? Defend your answer with specific examples. **Product:** We will determine the importance of mindset to learning by creating norms for our team and evaluating our own mindset.	

Activities and Resources	Time
Engage: Learners will take a growth mindset quiz and read their results. Brief share out in groups if in person, in the chat if virtual. Use this time to pre-assess student beliefs about mindset. [What's My Mindset?](#)	5 min

Explore: A Growth Mindset Assignment
 ● Introduction: Why mindset matters. We will watch the video below together and analyze each example. Who do you think might be successful? Who will struggle? Why?
  ○ [Identify: Growth or Fixed Mindset?](#)
 ● Learners will watch several videos individually or in groups and look at resources on the growth mindset.
  ○ [Developing a Growth Mindset with Carol Dweck](#)
  ○ [The Power of belief — mindset and success](#)
  ○ [Moving from the Fear Zone to the Growth Zone](#)
  ○ [Four Stages of Learning](#)
  ○ [A Complete Guide to Changing Your Fixed Mindset into a Growth Mindset](#)
 Explain: While watching the videos and reading examples, they will define growth and fixed mindset individually and give examples of each. They will be offered templates for each.
	45 min

Elaborate: In single department groups, learners will create norms that combine their ideas. Their ideas represent how they will apply the concepts with their team or in their office. ● The facilitator will lead a brief group discussion.	1 hour
Evaluate: Learners will reflect on the EQ: What is the importance of mindset to a learner? Is your mindset fixed or do you have a growth mindset? Defend your answer with specific examples.	10 min
Lunch	1 hour

Objective: We will determine which digital tools are the most effective at creating efficient workflows. **EQ:** How might we determine which tools are the most effective at creating efficient workflows and modeling best practices with technology? **Product:** We will determine which digital tools are the most effective at creating efficient workflows by comparing workflows and analyzing their effectiveness.	
Engage: Game: Look at pictures of technology - who recognizes this and knows what it is for? Is it still relevant? Why or why not?	15 min
Explore: Workflows that work: **Discussion in single department groups:** What workflows and systems are in place *within* your departments? Which workflows are working and which aren't? What technology (hardware and software) are you using? **Discussion in mixed department groups based on job role:** What workflows and systems are in place *between* your departments? Which workflows are working and which aren't? What technology (hardware and software) are you using?	1 hour
Explain: Facilitator: Whole group discussion of findings.	30 min
Elaborate: **Back to single department groups:** Which processes are effective? What technology do you use for these processes? Learners will compare and contrast in a table. Learners will discuss their findings. What is missing? What could be more efficient? Why? **Resources to support you:** ● GCISD Digital Learning ● GCISD Digital Learning Google Support ● GCISD Digital Learning - YouTube ● GCISD Help Desk	1 hour
Evaluate: Learners will reflect on the EQ: How might we determine which tools are the most effective at creating efficient workflows and modeling best practices with technology?	15 min